



***Arlington Public Schools***  
***Business Office***  
***869 Massachusetts Avenue***  
***Arlington, Massachusetts 02476***  
***Telephone 781-316-3511***

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Diane Fisk Johnson, Chief Financial Officer  
djohanson@arlington.k12.ma.us

May 6, 2011

Dear Members of the School Committee:

Attached please find the usual May 2011 tracking reports, plus a detailed report on Athletics expenses.

While we are still in the process of verifying spring season athletics rosters, it looks as if Athletic Fee revenues will be short roughly \$50,000. At the time of the vote to lower the family cap, it was decided that budget cuts would be made in Athletics if revenues should fall short of projections. However, based on expenses and encumbrances as of May 2, there does not appear to be sufficient budgetary surplus to make these reductions.

Despite this, our overall revenue picture remains about the same. Our efforts to pursue owed amounts of money have resulted in checks coming in, and we will continue to work with the principals and others to collect all that is owed to us.

Following up on recommendations of both the MASBO and Powers & Sullivan reports, efforts are underway to eliminate the need for a summer salary accrual by posting summer salaries to our books at the end of June. This new process will greatly aid budget tracking in future fiscal years.

Given our present position, we should end the year at or slightly under budget.

Sincerely,

Diane Fisk Johnson  
Chief Financial Officer