

Draft  
Arlington Public Schools  
Annual Budget Calendar – 2018-19

<b>Month</b>	<b>Mtg #</b>	<b>Date</b>	<b>Present, Prepare, To Do</b>
September	1	9/13/18	
	2	9/27/18	Monthly reports
<b>End of year report due Sept 30</b>			
October	1	10/11/18	
	2	10/25/18	Monthly reports
November	1	11/15/18	<b>Approve budget calendar</b> Distribute Report of Fiscal year (EOYR), <b>Answer questions about EOYR Report</b>
	2	11/29/18	<Monthly reports*>
December	1	12/13/18	<b>Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years</b>
	2	12/20/18	<Monthly reports*> <b>Hear from ½ principals, dept heads, AEA on priorities for next year and next 5 years</b> <b>Discuss SC priorities for budget and 5 year plan</b>
January	1	1/10/19	<b>Set SC priorities for budget</b> <b>Deliver first budget number to Town Manager</b>
<b>Collect public input on budget and 5 year plan (January/February)</b>			
January	2	1/24/19	Monthly reports
<b>Set up meeting with FinComm to present 5 year plan Superintendent's budget to SC members - 2/8/19</b>			
February	1	2/14/19	<b>First look at budget detail</b> <b>Review of 5 year plan</b>
	2	2/28/19	Monthly reports <b>Budget hearing</b>
March	1	3/14/19	<b>Final vote on budget</b>
	2	3/28/19	Monthly reports
<b>Budget meeting with FinComm - targeting 3/18/19, 3/20/19 or 3/25/19</b>			
April	1	4/11/19	
<b>Town meeting report goes to printer - 4/15/19</b>			
<b>Town Meeting opens 4/22/19</b>			
April	2	4/25/19	Monthly reports
May	1	5/9/19	
	2	5/23/19	Monthly reports
June	1	6/6/19	
	2	6/20/19	Monthly reports

<\*> -- as possible given staffing constraints