

Acknowledgements

In the fall of 2000, the Arlington School Committee engaged the services of MASC to assist the committee in reviewing and updating our policy manual. This task was completed less than a year later. Although additional changes to the document will occur from time to time as conditions warrant, completion of the current version represents a significant accomplishment.

This volume would not have been possible without the support of the entire Arlington School Committee, which commissioned the task and supported its completion. Its members include the following:

2000-01: William Carey Jr. (Chair, 2000-01), Michael Healy

2000-01 and 2001-02: Barbara Goodman, Joanie LaMachia (Chair, 2001-02), David McKenna, Denis Sullivan, Martin Thrope

2001-02: Suzanne Owayda, Paul Schlichtman

The diligent efforts of the Policies and Procedures Subcommittee carried the task from a concept to a reality during many hours of detailed meetings. Members of the subcommittee include the following:

2000-01: Michael Healy (Chair), Denis Sullivan and Martin Thrope

2001-02: Suzanne Owayda, Paul Schlichtman and Martin Thrope (Chair).

A task of this nature cannot be completed without the contribution of the professionals who run our school system. Superintendent Kathleen Donovan worked with the committee as an equal partner.

The key role of setting out the process, organizing the materials, providing guidance on relevant laws, offering sample policies and keeping the subcommittee on track was ably carried out by James Hardy of MASC, without whose expertise the process would have taken months longer than it did.

Finally, the subcommittee's constant companion was the Arlington School Committee's administrative secretary, Karen Tassone. Her thoroughness in documenting what we did and what we said we would do made a complicated process much easier.

For the Policies and Procedures Subcommittee,

Martin Thrope, Chair

August, 2001