

Students and faculty of the Arlington Public Schools are to be protected from intrusions of their time by announcements, posters, bulletins, and communications of any kind from individuals and organizations not directly connected with the schools.

Organizations comprised of parents, teachers and other organizations specifically established or delegated by the School Committee to perform school studies will be considered school-connected organizations and may use school time, personnel and resources for the conduct of their activities with approval of the principal. Advertising and fund drives for school-connected organizations require the approval of the principal.

All surveys, questionnaires, or other similar items requiring pupil or parent/guardian response shall be reviewed and approved by the superintendent or designee.

Staff members may not distribute any **non-instructional** materials on school property without prior approval of the superintendent or designee.

Any non-school organization whose primary function is educational in nature, which offers a service to students or employees not otherwise provided by the district, even though that service may involve payment of a fee, may be authorized by the superintendent to use school time, personnel and resources for announcing their service. They may not, however, conduct business by soliciting participation, campaigning for membership, or registering participants during school time on school premises.

Pupils shall not be used to distribute partisan materials or partisan information pertaining to a school or general election, ballot question, or negotiations. Pupils shall not be exploited for the benefit of any individual, group, or profit-making organization.

All materials approved for distribution must be identified as to its source. Each group is responsible for providing sufficient copies of the material for distribution to all students in a non-discriminatory manner.

Adopted by Arlington School Committee: