



**THE CYRUS E. DALLIN SCHOOL**

**NON-NEGOTIABLE RULES**

***MUST BE SIGNED AND RETURNED***

**reflect the spirit of our school values, the 4 *PILLARS*:**

***RESPECT, COOPERATION, CARING, AND COMMUNICATION  
TO FOSTER LIFE LONG LEARNING***

*THE DALLIN COMMUNITY OF STUDENTS, PARENTS, AND STAFF WILL:*

RESPECT OURSELVES AND THE RIGHTS, PROPERTY, AND FEELINGS OF OTHERS.

COOPERATE AND BE CONSIDERATE OF OTHERS IN WORDS AND ACTIONS  
so as not to interfere with another's right to learn.

REFRAIN FROM *DOUBLE Ds* - DANGEROUS and DESTRUCTIVE BEHAVIOR, including laying hands on others, swearing, teasing, bullying, cyber bullying, name-calling (*i.e. racial, ethnic, religious, disability, or gender-based words/actions*), and retaliation against a person who reports or provides information on any of the above behaviors.

CONDUCT OURSELVES AND COMMUNICATE IN A SAFE AND ORDERLY WAY IN ALL AREAS OF THE SCHOOL AND PLAYGROUND BY OBSERVING *NON -VERBAL SIGNALS* AND THE *SCHOOL LISTENING LOOK* when others are speaking.  
(*i.e. no talking and running in the halls, using quiet indoor voices in the cafeteria, and no throwing snowballs and other objects*)

BE HONEST AND RESPONSIBLE FOR OUR ACTIONS AND LEARNING.

BE CARING, COURTEOUS AND HELPFUL TO OTHERS.

To accomplish this mission, the Dallin community strives to provide a safe learning environment that is free from bullying, cyber bullying, and retaliation and where all students feel a sense of belonging as they learn to be respectful, responsible, cooperative, and caring community members. Our primary goals are to teach students: (1) to show respect for others regardless of differences, (2) to take responsibility for actions and learning, 3) to support one another to accomplish the School 4 Pillars, and 4) to develop positive ways to resolve conflicts. Our intention is to work with students in this conflict resolution process as an important part of their learning experience and to communicate with parents about the process.

*Note:* Visits to the Principal's office are not necessarily because of rule violations but may be meetings to avoid potential problems or to share good news.

**The following actions will be followed when students violate the above Dallin School Non-Negotiable Rules:**

*In all conduct violations, teachers, staff, and the principal will investigate and work to establish the circumstances that occurred, to reflect with students on the incident, and to help students develop a plan to prevent the incident from happening again. In cases of a finding of bullying or cyber bullying we will take prompt action to end the behavior and restore the target's sense of safety.*

1. First offenses will be dealt with at the classroom/ teacher level and *may* include the following consequences:

- Written apology related to the incident
- Time out of related activity(s), such as recess
- Educational conversation
- Call to parent

2. Failure to cooperate with adults repeatedly or for more severe incidents, such as repeated teasing, a finding of bullying, cyber bullying, or retaliation will involve the principal and may include the following additional consequences, all with parental notification:

- Telephone call to parent
- Loss of privileges, recess and/or time out in Principal's office,
- School service related jobs as appropriate.
- Conference with principal, teacher, parent and child
- Loss of privileges such as attendance at special events or field trips
- After-school detention (with parental notification)

3. Physical assault, a finding of bullying, cyber bullying, harassment or retaliation may result in suspension, in or out of school, for up to 10 days per the Arlington Public Schools Student Conduct Policy (See Student Policies and Elementary Handbook: Freedom from Harassment & Student Conduct and Discipline sections on website at [www.arlington.k12.ma.us](http://www.arlington.k12.ma.us).)

***Children are expected to resolve conflicts without resorting to physical or verbal violence.***

**PARENTS/GUARDIANS:**

Please read the Dallin School Non-Negotiable Rules and disciplinary procedures above with your child, and sign the contract below for each child indicating that *you* and *your child* agree to these. The contract will be kept on file with your child's classroom teacher. Thank you.

Tara K. Rossi, Dallin Principal

**I have read and understand the above School Non-Negotiable Rules.**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Student's Signature \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_