

**Dallin Elementary School Photo/Video Permission Form**

**MUST BE SIGNED AND RETURNED BY:**

**SEPTEMBER 17<sup>th</sup>, 2010**

Dear Families,

Sometimes we take photographs/videos of children either at school or when they are involved in organized activities away from the school site. We may use these photographs and images of children in our prospectus or in other printed publications we produce as well as on our school and/or teacher website or on school displays. We may also make video, audio, and/or web cam recordings for educational use.

From time to time the media may visit our school and may take photographs, film footage or carry out audio interviews. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programs. Photos for the media and other publicity purposes may also be taken at events where our school is participating.

Due to the increased use of our school and/or teacher websites, we are ensuring we have up to date photograph consent forms in place for all our students. This letter explains our policy for use of photographs in further detail. After reading this information please complete and return the attached form to let us know of your wishes. Please keep a note of these for future reference. Please note consent forms have been sent for each child not each family.

**Please fill out this form and return to the office by 9/17/2010.** Please make sure you circle a "yes" or "no" for each section. **If a choice is NOT made, we will assume your answer is "yes."**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

I give permission for photographs/videos of my child to appear in the following:

Yes	No	<b>In-school Displays</b> - including but not limited to bulletin boards, class-made books, or student multimedia projects; students may be identified by first and last name.
Yes	No	<b>School Yearbook</b> - including but not limited to portrait photograph, and possibly informal or group photos; students may be identified by first and last name.
Yes	No	<b>Other School Publications</b> - including but not limited to student publications, school anthology, or Dallin newsletter; students may be identified by first and last name.
Yes	No	<b>Outside Publications</b> - including but not limited to the Arlington Advocate.
Yes	No	<b>School &amp; Teacher Web Sites, Blogs &amp; Podcasts</b> - including but not limited to main pages, class pages, or special event pages, recordings of students sharing their work, student writing, additional student work; students may be identified by <b>first name only</b> .
Yes	No	<b>School Video &amp; Web Cam Recordings</b> - including but not limited to main pages, class pages, or special event pages; students may be identified by <b>first name only</b> .

I have read and understood the above policy on "using photographic images". **I understand that my decision on whether to give consent will remain valid throughout my child's time at school and one year after they leave, unless I notify school to the contrary in writing.** The consent will automatically expire after this time. I promise that if I, or members of my family, take photos or video recordings of any school event, these will be kept for family use only.

Parent or guardian signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_