



Assistant Superintendent Phone: (781) 316-3523
Curriculum and Instruction
P.O. Box 167
869 Massachusetts Avenue
Arlington, MA 02476-0002

Application and Notice of Intent to Pursue A Program of Home Schooling

School Year for which approval is sought: _____

Instructions: Please complete this form; attach any additional information and forward to the Assistant Superintendent of Schools, Arlington Public Schools, 869 Massachusetts Avenue, Arlington, MA 02476 **prior to the starting date of the home schooling program.** If this process is initiated during the school year, the student must remain in school until the school district and the parents agree jointly to the education plan. Approvals are in effect for one school year only, and the program descriptions must be submitted each year prior to September 1.

Please complete one sheet per student.

A. Application

Student's Name: _____
Last First Middle

Date of Birth: _____ Grade Entering: _____

Parent/Guardian: _____
Last First Middle

Parent/Guardian: _____
Last First Middle

Address: _____
Street Zip

Home Telephone: _____ Cell: _____

Email Address: _____

B. On a separate paper, please describe the instructional program to be taught, including goals and objectives for all subjects, time allocation per week (Please note: Massachusetts State Law requires a minimum of 900 hours for elementary and 990 for secondary per year of instructional time), and instructional materials and aids to be used.

C. Academic background, life experience and/or qualifications of person(s) who will be instructing the child(ren), as they relate to the instructional program described in Section B.

D. Reports on your child's progress must be submitted to this office once a year in June. The methods of assessment that are acceptable are listed below. Please check any additional methods of assessment to be used including a brief description of each.

- Daily logs, journals, portfolios or dated work samples
 - An independent report of academic progress made by someone acceptable to both the superintendent and parent(s)/guardian(s)
 - Standardized test results
 - Another method agreed upon by both the Assistant Superintendent and home educators
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The following confirms the intent to provide the minimum number of hours of instruction per year as listed in the Home Schooling Procedure.

Signature of Parent or Guardian

Date Submitted

The signature of the school official indicates final approval of this plan. A parent/administrative conference must be scheduled for initial programs.

Signature of Superintendent or Designee

Date Submitted