

Arlington Public Schools Web Page Policy

1.0 PURPOSE

The purpose of this policy is to define for Arlington Public School employees and parents, the intended objectives of the Arlington Public Schools website.

2.0 SCOPE

This policy applies to all Arlington Public Schools staff and parents.

3.0 BACKGROUND

The Arlington Public Schools has developed and operates the following web site, www.arlington.k12.ma.us with the following objectives:

- * To provide general information on the Arlington Public Schools.
- * To use technology as a tool to enhance curriculum, instruction and assessment, K-12.
- * To utilize technology in communicating among schools, libraries and town departments, and with the greater community.

4.0 RESPONSIBILITIES

It is the responsibility of all Arlington Public Schools employees and parents to review and understand this policy.

5.0 POLICY

5.1 Access to, and maintenance of, the Arlington Public Schools web site (adding and deleting information) will be done by the Director of Technology or designee, without prior notice and in a manner consistent with the policies adopted by the Arlington Public Schools.

5.2 Personal student details (including full names, pictures, addresses and phone numbers) shall not be placed on the Arlington Public Schools website, except for Arlington High School students who design school pages. Students with written parental permission may have their full names stated as web designers but no identification of student status will be made.

5.3 Personal staff details (including full names, pictures, street addresses, e-mail addresses and phone numbers) may be placed on the Arlington Public Schools web site. This personal information, however, will not be placed on the Arlington Public Schools web site without prior written permission from all individuals involved.

5.4 The Director of Technology reserves the right to remove any information contained within the Arlington Public Schools web site when and where appropriate.

5.5 The Arlington Public Schools is not responsible for any errors or misleading/incorrect information displayed on the Arlington Public Schools web site.

5.6 The Arlington Public Schools will not approve any school web site hosted on outside servers. These sites require a "Not an Arlington Public Schools official web page" disclaimer.

6.0 REQUIRED APPROVALS

This policy has been approved by:

Steven Mazzola
Director of Technology

Kathleen F. Donovan
Superintendent of Schools

Arlington School Committee
April 9, 2002

7.0 ATTACHMENTS

None.