



Arlington Public Schools

*869 Massachusetts Avenue
Arlington, Massachusetts 02476
Telephone: 781-316-3511*

*Michael Mason, Jr.
Chief Financial Officer*

To: Arlington School Committee
From: Michael Mason
Re: Monthly Financial Reporting Packet
Date: February 27, 2020

Attached you will find a copy of the monthly financial reporting packet for the period ending 1/31/2020. There are three different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts.

General Fund Report

The general fund expenditure report includes spending through 1/31/2020, and is summarized by object code. This report is a year to date budget report, created directly from MUNIS. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The bottom line unencumbered balance is currently projected at \$527,729. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

Grant Accounts Report

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY20 grant accounts. This report includes both federal and state grants. Currently all of these grants we included in our budget plan have been approved, and are active. Our current spending is in line with our budget plan, and we don't expect there to be any issues.

Revolving Accounts Report

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The current projections are in line with the approved budget plan, and we don't expect there to be any budget issues.

Please feel free to contact the business office with any questions you may have.

**ARLINGTON PUBLIC SCHOOLS
GENERAL FUND FINANCIAL REPORT
THRU JANUARY 31, 2020**

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
81111 - Administration Sal & Wages	5,279,289	2,701,091	2,544,900	16,667	16,632
81112 - TEACHER SALARY & WAGES	38,878,087	17,042,665	21,739,641	70,000	25,782
81113 - CUSTODIAL SALARIES	1,544,987	913,662	629,844	-	1,481
81114 - FOOD SERVICE SALARY WAGES	139,500	94,565	-	-	44,935
81115 - CLERICAL SALARIES	2,153,956	1,190,241	878,267	-	85,448
81116 - FULL TIME TEACHER AIDES SAL	3,981,261	1,902,958	1,891,837	55,000	131,466
81117 - OTHER FULL TIME SALARIES	3,021,759	1,550,437	1,378,734	89,686	2,902
81118 - PART TIME SALARY WAGES	197,822	94,652	82,722	17,159	3,289
81119 - SPED SUMMER SCHOOL(HARDY)	195,046	195,046	-	-	(0)
81120 - BUS MONITORS	24,985	4,600	-	3,560	16,825
81201 - TEMP SALARIES PROFESSIONAL	238,939	65,544	-	170,409	2,986
81202 - TEMPORARY SALARY WAGES OTHER	148,431	85,048	-	60,383	3,000
81203 - SUBSTITUTE TEACHERS DAY TO DAY	321,661	206,125	9,498	81,283	24,755
81204 - EXTENDED TERM SUB TEACHER	523,337	284,372	150,999	79,951	8,015
81205 - STUDENT ACTIVITY SUPPORT STIP	157,701	77,212	77,212	2,706	571
81206 - TEMPORARY CLERICAL HELP	29,982	14,037	-	8,211	7,734
81210 - ACADEMIC TEACHER LEADERSHIP	138,947	48,550	54,224	31,751	4,423
81215 - ADMINISTRATIVE STIPEND	86,849	44,283	37,902	-	4,665
81301 - OVERTIME PEAKLOAD REQUIREMENT	45,971	28,906	-	6,807	10,258
81302 - CUST/SNOW/ICE REMOVAL	34,991	23,894	-	10,000	1,097
81304 - MAINTENANCE SALARIES	549,871	267,199	206,149	75,000	1,523
81305 - MAINT/WK OUT OF CLASSIFICATION	7,163	280	-	4,280	2,603
81307 - PERMIT	19,565	12,951	-	6,203	411
81308 - OUT OF CLASSIFICATION SALARY	19,100	9,538	-	9,262	300
81310 - CALL BACK	16,994	12,197	-	4,443	354
81313 - AUTO ALLOWANCE	14,991	277	-	1,336	13,378
81314 - CUSTODIAL CLOTHING ALLOW	14,193	14,175	-	-	18
81316 - CUSTODIAL ABSENCE/VACATION	75,469	44,589	-	27,991	2,889
81318 - TEACHER ROOM MOVING	25,195	3,102	-	21,938	155
81320 - SKILLS STIPEND	3,499	1,885	1,481	-	134
81322 - OTHER STIPENDS	45,740	22,172	3,570	14,496	5,502

**ARLINGTON PUBLIC SCHOOLS
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OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
81323 - CUSTODIAL ATHLETIC EVENTS	16,518	8,104	-	7,890	524
81413 - LONGEVITY/TEACHERS	392,837	389,641	-	-	3,196
81414 - LONGEVITY ADMIN	22,059	21,455	-	-	604
81415 - LONGEVITY CLERICAL	28,876	28,874	-	-	2
81416 - LONGEVITY CUST	22,965	13,965	-	-	9,000
81730 - PENSIONS	4,199	1,716	2,402	-	82
81760 - CLOTHING ALLOWANCE	14,193	13,627	523	-	43
82103 - POWER ELECTRICITY	997,070	490,393	109,607	394,160	2,910
82104 - NATURAL GAS	575,085	121,685	278,315	175,000	85
82403 - PLUMBING SERVICES	133,668	75,505	4,119	55,000	(956)
82404 - ROOF REPAIRS	20,288	2,074	3,676	10,000	4,538
82405 - FLOORING SUPPLIES/SERVICES	40,640	13,709	2,151	18,865	5,915
82407 - MASONRY SUPPLY SERVICES	20,891	4,500	-	10,000	6,391
82408 - ELECTRICAL SERVICES	55,895	11,492	16,964	25,725	1,714
82409 - GROUNDS SUPPLIES	28,916	3,280	-	23,187	2,449
82410 - PAINTING SERVICES	30,158	2,736	264	25,812	1,346
82411 - WINDOW GLASS SERVICE SUPPLIES	7,533	1,365	368	5,608	192
82412 - HVAC CONTRACTED SERVICES	60,097	32,551	3,188	23,385	973
82414 - BOILER CONTRACTED SERVICES	56,561	32,219	902	23,063	377
82415 - SNOW REMOVAL CONTRACTED	64,647	22,141	5,075	10,000	27,431
82420 - ELEVATOR MAINTENANCE REPAIRS	89,323	39,204	27,406	22,662	51
82703 - EQUIPMENT RENTAL	99,396	-	68,514	30,770	112
82904 - CUSTODIAL SUPPLIES CLEANING	504,347	204,133	257,607	42,379	229
82905 - EXTERMINATION SERVICES	7,037	925	75	5,257	780
82999 - MISC MAINTENANCE SERVICES	10,932	-	-	49	10,883
83101 - PROFESSIONAL TECH SERVICES	1,096,715	346,614	548,594	200,195	1,312
83102 - LEGAL SERVICES	176,779	78,620	61,380	14,023	22,756
83201 - TUITION OTHER SCHOOLS	4,566,371	1,515,948	2,388,737	649,404	12,283
83301 - CONTRACTED TRANSPORTATION	1,127,183	403,665	707,582	15,000	935
83302 - FIELD TRIPS	18,547	1,033	4,640	10,000	2,874
83303 - OTTO BUSING REIMBURSE	5,520	1,470	-	4,045	5

**ARLINGTON PUBLIC SCHOOLS
GENERAL FUND FINANCIAL REPORT
THRU JANUARY 31, 2020**

OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
83402 - TELEPHONE/PAGERS	33,428	11,324	12,697	7,806	1,601
83403 - ADVERTISING	2,457	134	925	1,331	68
83404 - REPRODUCTION/PRINTING	12,291	1,369	293	6,965	3,664
83405 - POSTAGE	712	15	85	-	612
83802 - ENVIRONMENTAL SERVICES	8,095	4,441	50	3,591	13
83803 - SECURITY SERVICES	41,231	25,871	10,789	1,958	2,614
83804 - ATHLETIC SERVICES	198,705	63,012	22,485	113,193	15
83807 - INSURANCE	49,884	41,942	-	5,903	2,039
83808 - SAFETY EQUIP AND TESTING	690	-	-	-	690
84201 - OFFICE SUPPLIES	75,650	47,173	20,089	5,399	2,989
84303 - PLUMBING SUPPLIES	49,257	12,898	712	13,913	21,734
84306 - CARPENTRY SUPPLIES DOORS	51,414	10,760	6,861	6,596	27,197
84308 - ELECTRICAL SUPPLIES	18,107	6,397	1,802	9,125	783
84312 - HVAC SUPPLIES	25,051	13,779	5,745	5,148	379
84321 - EQUIPMENT MAINTENANCE	47,545	23,696	2,900	19,051	1,897
84399 - MISC MAINTENANCE SUPPLIES	13,160	8,293	2,108	2,744	15
84802 - MOTOR VEHICLE REPAIR	95,925	40,836	50,670	944	3,475
84803 - GAS & OIL	44,632	24,428	17,201	2,853	150
84902 - FOOD SUPPLIES	65,604	9,680	12,936	14,509	28,479
85100 - EDUCATIONAL SUPPLIES	5,041	4,955	49	474	(437)
85101 - REPRO PAPER TONER SUPPLIES	99,380	58,832	12,287	17,467	10,795
85102 - TESTING MATERIALS	25,315	627	2,076	41,657	(19,045)
85103 - INSTRUCTIONAL MATERIALS	625,855	366,670	52,116	144,968	62,101
85104 - ATHLETIC SUPPLIES	74,185	26,535	7,562	39,910	178
85105 - INSTRUCTIONAL SOFTWARE	6,500	1,386	-	1,386	3,728
85106 - TEXTBOOKS BOOKS PERIODICALS	285,635	144,560	58,022	150,000	(66,947)
85110 - INSTRUCTION EQUIPMENT	26,586	16,808	4,869	4,607	302
85201 - MEDICAL SURGICAL SUPPLIES	90,849	8,541	15,370	2,201	64,737
85802 - COMPUTER SUPPLIES	120,025	57,658	2,616	51,772	7,979
85803 - GRADUATION SERVICE CEREMONIES	15,147	-	7,800	5,787	1,560
85804 - COMPUTER SOFTWARE	285,629	159,378	24,165	100,239	1,847

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GENERAL FUND FINANCIAL REPORT
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OBJECT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
85806 - MISC SUPPLIES	1,695	684	439	552	20
87101 - BUSINESS TRAVEL	7,248	1,993	2,677	2,537	41
87105 - WORKSHOPS STIPENDS/GREEN SLIP	8,823	1,038	-	6,822	963
87106 - Graduate Course Reimbursement	23,129	6,399	21,357	-	(4,627)
87202 - TRAINING EDUC CONF & ATTENDANC	274,303	152,960	66,016	100,000	(44,673)
87301 - PROFESSIONAL AFFILIATIONS	77,087	37,702	3,546	34,876	963
87601 - COURT JUDGEMENTS SETTLEMENT	25,000	25,000	-	-	-
88501 - CAPITAL EQUIPMENT/FURNITURE	16,000	-	446	15,000	555
88502 - COMPUTER NETWORK TELECOM	2,662	2,131	-	500	31
88550 - COMPUTER EQUIPMENT HARDWARE	266,680	-	-	400,000	(133,320)
Grand Total	71,427,139	32,258,798	34,628,827	4,011,785	527,729

ARLINGTON PUBLIC SCHOOLS
GRANT FINANCIAL REPORT
THRU JANUARY 31, 2020

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Metco Grant	7330 - STATE REVENUE	(534,449)	(144,486)	-	(389,963)	-
	81111 - Administration Sal & Wages	104,192	44,399	-	59,793	-
	81112 - TEACHER SALARY & WAGES	83,835	36,027	4,018	43,790	-
	81116 - FULL TIME TEACHER AIDES SAL	79,600	15,338	23,014	41,248	-
	81201 - TEMP SALARIES PROFESSIONAL	11,345	739	-	10,606	-
	81202 - TEMPORARY SALARY WAGES OTHER	5,400	630	-	4,770	-
	83101 - PROFESSIONAL TECH SERVICES	20,582	-	1,000	19,582	-
	83301 - CONTRACTED TRANSPORTATION	217,510	82,201	117,320	17,989	-
	84201 - OFFICE SUPPLIES	1,120	99	-	1,021	-
	87202 - TRAINING EDUC CONF & ATTENDANC	5,300	-	2,969	2,331	-
	87301 - PROFESSIONAL AFFILIATIONS	1,850	403	700	748	-
	88550 - COMPUTER EQUIPMENT HARDWARE	3,715	657	658	2,400	-
Metco Grant Total Revenue		(534,449)	(144,486)	-	(389,963)	-
Metco Grant Total Expense		534,449	180,491	149,679	204,278	-
Special Ed Early Ed	7310 - FEDERAL REVENUE THRU STATE	(42,377)	(14,871)	-	(27,506)	-
	81112 - TEACHER SALARY & WAGES	30,832	13,044	17,788	(0)	-
	81201 - TEMP SALARIES PROFESSIONAL	900	-	-	900	-
	81731 - MTRB PENSION	2,775	-	-	2,775	-
	83101 - PROFESSIONAL TECH SERVICES	4,350	1,050	3,300	-	-
	85100 - EDUCATIONAL SUPPLIES	3,520	3,148	-	372	-
Special Ed Early Ed Total Revenue		(42,377)	(14,871)	-	(27,506)	-
Special Ed Early Ed Total Expense		42,377	17,242	21,088	4,047	-
Sped 94-142 Allocation	7310 - FEDERAL REVENUE THRU STATE	(1,524,109)	(512,920)	-	(1,011,189)	-
	81111 - Administration Sal & Wages	46,844	19,819	27,025	(0)	-
	81112 - TEACHER SALARY & WAGES	1,307,353	597,955	717,921	(8,523)	-
	81201 - TEMP SALARIES PROFESSIONAL	8,745	-	-	8,745	-
	81731 - MTRB PENSION	121,878	-	-	121,878	-
	83101 - PROFESSIONAL TECH SERVICES	39,289	-	-	39,289	-
Sped 94-142 Allocation Total Revenue		(1,524,109)	(512,920)	-	(1,011,189)	-
Sped 94-142 Allocation Total Expense		1,524,109	617,774	744,947	161,389	-
Title I Distribution	7310 - FEDERAL REVENUE THRU STATE	(186,970)	(58,365)	-	(128,605)	-
	81111 - Administration Sal & Wages	5,000	5,000	-	-	-
	81112 - TEACHER SALARY & WAGES	31,012	13,191	17,892	(70)	-
	81116 - FULL TIME TEACHER AIDES SAL	104,652	51,099	51,963	1,590	-
	81201 - TEMP SALARIES PROFESSIONAL	39,500	-	-	39,500	-
	81202 - TEMPORARY SALARY WAGES OTHER	250	-	-	250	-
	81731 - MTRB PENSION	2,791	-	-	2,791	-
	85106 - TEXTBOOKS BOOKS PERIODICALS	3,500	909	1,800	791	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	265	-	-	265	-
Title I Distribution Total Revenue		(186,970)	(58,365)	-	(128,605)	-
Title I Distribution Total Expense		186,970	70,199	71,654	45,117	-
Title II A Improving Teacher Quality	7310 - FEDERAL REVENUE THRU STATE	(79,654)	(7,965)	-	(71,689)	-
	81201 - TEMP SALARIES PROFESSIONAL	44,500	2,175	-	42,325	-
	83101 - PROFESSIONAL TECH SERVICES	9,997	4,064	3,240	2,693	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	1,000	-	-	1,000	-
	87203 - TITLE II Covenant Sch Training	759	-	-	759	-
	87207 - Title II St Agnes Training	2,597	-	-	2,597	-

**ARLINGTON PUBLIC SCHOOLS
GRANT FINANCIAL REPORT
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	87208 - TITLE IIA-ARL CATHOLIC	6,201	1,465	430	4,306	-
	87301 - PROFESSIONAL AFFILIATIONS	14,600	-	-	14,600	-
Title IIA Improving Teacher Quality Total Revenue		(79,654)	(7,965)	-	(71,689)	-
Title IIA Improving Teacher Quality Total Expense		79,654	7,704	3,670	68,280	-
Title III ELL	7310 - FEDERAL REVENUE THRU STATE	(40,241)	(4,024)	-	(36,217)	-
	81201 - TEMP SALARIES PROFESSIONAL	35,282	500	-	34,782	-
	83101 - PROFESSIONAL TECH SERVICES	800	-	-	800	-
	85103 - INSTRUCTIONAL MATERIALS	1,668	-	-	1,668	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	2,491	-	-	2,491	-
Title III ELL Total Revenue		(40,241)	(4,024)	-	(36,217)	-
Title III ELL Total Expense		40,241	500	-	39,741	-
Consolidated Health Services Affiliated Grant	7330 - STATE REVENUE	(5,000)	-	-	(5,000)	-
	81117 - OTHER FULL TIME SALARIES	4,000	3,000	-	1,000	-
	87202 - TRAINING EDUC CONF & ATTENDANC	1,000	795	-	205	-
CHSA Total Revenue		(5,000)	-	-	(5,000)	-
CHSA Total Expense		5,000	3,795	-	1,205	-
Safe & Supportive Schools	7330 - STATE REVENUE	(7,500)	(750)	-	(6,750)	-
	81201 - TEMP SALARIES PROFESSIONAL	3,000	-	-	3,000	-
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	4,500	3,490	-	1,010	-
Safe Schools Total Revenue		(7,500)	(750)	-	(6,750)	-
Safe Schools Total Expense		7,500	3,490	-	4,010	-
Grand Total Grant Revenues		(2,420,300)	(743,381)	-	(1,676,919)	-
Grand Total Grant Expenses		2,420,300	901,195	991,038	528,067	-

**ARLINGTON PUBLIC SCHOOLS
REVOLVING FUND FINANCIAL REPORT
THRU JANUARY 31, 2020**

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	PROJECTED TO COMPLETION	AVAILABLE BUDGET
Athletic Fees	7289 - Miscellaneous Revenue	(260,000)	(183,720)	-	(76,280)	-
	81202 - Temporary Salary Wages Other	260,000	183,575	-	49,268	27,157
	85104 - Athletic Supplies	-	18,981	8,176	-	(27,157)
Athletic Fees Total Revenue		(260,000)	(183,720)	-	(76,280)	-
Athletic Fees Total Expense		260,000	202,556	8,176	49,268	-
Athletics Ticket Sales	7289 - Miscellaneous Revenue	(40,000)	(29,416)	-	(10,584)	-
	81202 - Temporary Salary Wages Other	40,000	4,190	-	27,636	8,174
	8300 - Contracted Services	-	6,793	-	-	(6,793)
	8350 - Curriculum Supplies	-	1,381	-	-	(1,381)
Athletic Ticket Sales Total Revenue		(40,000)	(29,416)	-	(10,584)	-
Athletic Ticket Sales Total Expense		40,000	12,364	-	27,636	-
Bishop Bus Fees	7289 - Miscellaneous Revenue	(20,000)	(31,450)	-	11,450	-
	8300 - Contracted Services	20,000	788	-	19,213	-
Bishop Bus Total Revenue		(20,000)	(31,450)	-	11,450	-
Bishop Bus Total Expense		20,000	788	-	19,213	-
Building Rental Fees	7289 - Miscellaneous Revenue	(350,000)	(122,920)	-	(227,080)	-
	8092 - Custodial/Overtime	150,000	76,485	-	73,515	-
	82103 - Power Electricity	200,000	-	-	200,000	-
	8300 - Contracted Services	-	19,944	11,395	(31,339)	-
	8350 - Curriculum Supplies	-	-	1,591	(1,591)	-
	8659 - Instructional Equipment	-	-	100	(100)	-
Building Rental Total Revenue		(350,000)	(122,920)	-	(227,080)	-
Building Rental Total Expense		350,000	96,429	13,086	240,485	-
Circuit Breaker	7310 - Federal Revenue Thru State	(2,317,327)	(1,881,679)	-	(435,648)	-
	83201 - Tuition Other Schools	2,317,327	1,020,564	1,325,465	(28,702)	-
Circuit Breaker Total Revenue		(2,317,327)	(1,881,679)	-	(435,648)	-
Circuit Breaker Total Expense		2,317,327	1,020,564	1,325,465	(28,702)	-
Foreign Exchange	7289 - Miscellaneous Revenue	(325,000)	(143,379)	-	(181,621)	-
	85103 - Instructional Materials	285,000	7,102	15,869	262,029	-
	87202 - Training Educ Conf & Attendanc	40,000	46,788	500	(7,288)	-
Foreign Visa Total Revenue		(325,000)	(143,379)	-	(181,621)	-
Foreign Visa Total Expense		325,000	53,891	16,369	254,740	-
Instrumental Music Fees	7289 - Miscellaneous Revenue	(148,265)	(89,540)	-	(58,726)	-
	81112 - Teacher Salary & Wages	148,265	90,661	-	57,604	-
	8300 - Contracted Services	-	-	-	-	-
Instrumental Music Total Revenue		(148,265)	(89,540)	-	(58,726)	-
Instrumental Music Total Expense		148,265	90,661	-	57,604	-
Menotomy Preschool	7289 - Miscellaneous Revenue	(142,000)	(232,857)	-	90,857	-
	81112 - Teacher Salary & Wages	142,000	82,123	39,343	20,534	-

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	81116 - Full Time Teacher Aides Sal	-	6,735	-	(6,735)	-
Menotomy Preschool Total Revenue		(142,000)	(232,857)	-	90,857	-
Menotomy Preschool Total Expense		142,000	88,859	39,343	13,799	-
Peirce Field Rental	7289 - Miscellaneous Revenue	(22,000)	(19,975)	-	(2,025)	-
	8350 - Curriculum Supplies	-	759	-	(759)	-
	83804 - Athletic Services	22,000	7,545	-	14,455	-
Peirce Field Rental Total Revenue		(22,000)	(19,975)	-	(2,025)	-
Peirce Field Rental Total Expense		22,000	8,304	-	13,696	-
Traffic Supervisory Rebilling	7289 - Miscellaneous Revenue	(17,928)	-	-	(17,928)	-
	8350 - Curriculum Supplies	17,928	-	-	17,928	-
Traffic Supervisor Rebilling Total Revenue		(17,928)	-	-	(17,928)	-
Traffic Supervisor Rebilling Total Expense		17,928	-	-	17,928	-
Tuition In Revolving	7289 - Miscellaneous Revenue	(90,000)	(14,947)	-	(75,053)	-
	83201 - Tuition Other Schools	90,000	-	-	90,000	-
Tuition In Total Revenue		(90,000)	(14,947)	-	(75,053)	-
Tuition In Total Expense		90,000	-	-	90,000	-
AEA President Salary Offset	7289 - Miscellaneous Revenue	(15,671)	-	-	(15,671)	-
	81112 - Teacher Salary & Wages	15,671	-	-	15,671	-
AEA President Offset Total Revenue		(15,671)	-	-	(15,671)	-
AEA President Offset Total Expense		15,671	-	-	15,671	-
Total Revolving Revenue		(3,748,191)	(2,749,882)	-	(998,309)	-
Total Revolving Expense		3,748,191	1,574,415	1,402,439	771,337	-